



**WANDILIGONG**  
PRIMARY SCHOOL  
NO. 275 ABN 76 099 653 101

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119 School Rd, Wandiligong VIC 3741

*25th October 2024*

**Dear 2025 Parents/Guardians,**

Wandiligong Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to continue to purchase all books and stationery on your child's behalf.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

**Regards,**

**Principal**

**School Council**

*Resilience  
The Wandil Way  
Respect  
Responsibility*

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• <i>Art – paint, crayons, canvas, glitter, coloured paper</i></li> <li>• <i>Inquiry – materials</i></li> <li>• <i>Mathematics – materials</i></li> <li>• <i>English – materials</i></li> <li>• <i>Sports – equipment</i></li> <li>• <i>Hat for new students</i></li> <li>• <i>Book bag for new preps</i></li> <li>• <i>All school books, pencils, sharpener, textas, erasers, glue sticks, scissors and ruler.</i></li> </ul>	\$100
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$30
<i>Printing and photocopying of worksheets and learning materials</i>	\$30
<b>Total Curriculum Contributions</b>	<b>\$160</b>

<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<i>Student wellbeing programs</i>	\$15
<i>First aid equipment</i>	\$10
<i>School grounds maintenance and improvements</i>	\$15
<b>Total Other Contributions</b>	<b>\$40</b>

<b>Tax deductible contributions</b>	
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$ <i>[parent to complete]</i>

### **Educational items for students to own**

We have a stationery list that includes essential education items (those items that your child needs for school). Rather than recommend you purchase individual items from a third party provider for your child to individually own and use, all items have been bulk purchased by the school to keep cost to a minimum.

### Extra-Curricular Items and Activities – provided on a user-pays basis

Wandiligong Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

The events listed below will be communicated to relevant parents closer to the date of the camp/excursion. The prices below are an estimate based on previous years. We hope this helps you with your financial planning for the year.

Extra-Curricular Items and Activities	Estimated Amount
<i>School Photos – TBA different ordering options to suit</i>	TBA
<i>School camp</i>	
<i>Year 3-4 (beginning Term 2)</i>	\$400
<i>Year 5-6 (beginning Term 4)</i>	\$400
<i>Year 6 Optional Somers Leadership Camp (Term 3)</i>	\$260
<i>Whole School Events</i>	
<i>Athletics Carnival (4-6) entry and transport</i>	TBA
<i>Swimming Carnival (4-6) entry and transport</i>	
<i>School Swimming Term1 and 4</i>	
<i>Class Excursions</i>	
<i>We try very hard to keep the costs low for excursions and to space them out. Excursions are as per learning requirements.</i>	TBA
<b>Total Extra-Curricular Items and Activities</b>	<b>Amount Varies</b>

### Financial Support for Families

Wandiligong Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- individualised support for families

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Shanna Gray

Ph: 03 57 551 026 | Email: [shanna.gray@education.vic.gov.au](mailto:shanna.gray@education.vic.gov.au)

Any information about your financial circumstances, payment arrangements or status will be kept strictly confidential.

**Total**

Category	Totals
Curriculum Contributions	\$160.00
Other Contributions	\$40.00
	(Non-tax deductible)
	(Tax-deductible)
	\$
	<i>[parent to complete]</i>
Extra-Curricular Items and Activities	Amount Varies
<b>Total</b>	<b>\$</b>

**Payment methods**

*Voluntary Contributions can be made by Bpay into your school account. Excursions, camps and other events will be payable via Compass.*

**Refunds**

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.